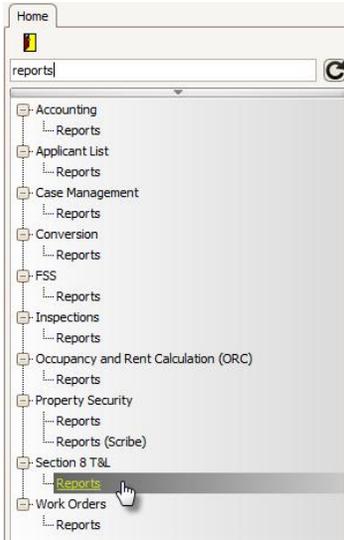


## Using the S8 – 1099 Validation Report

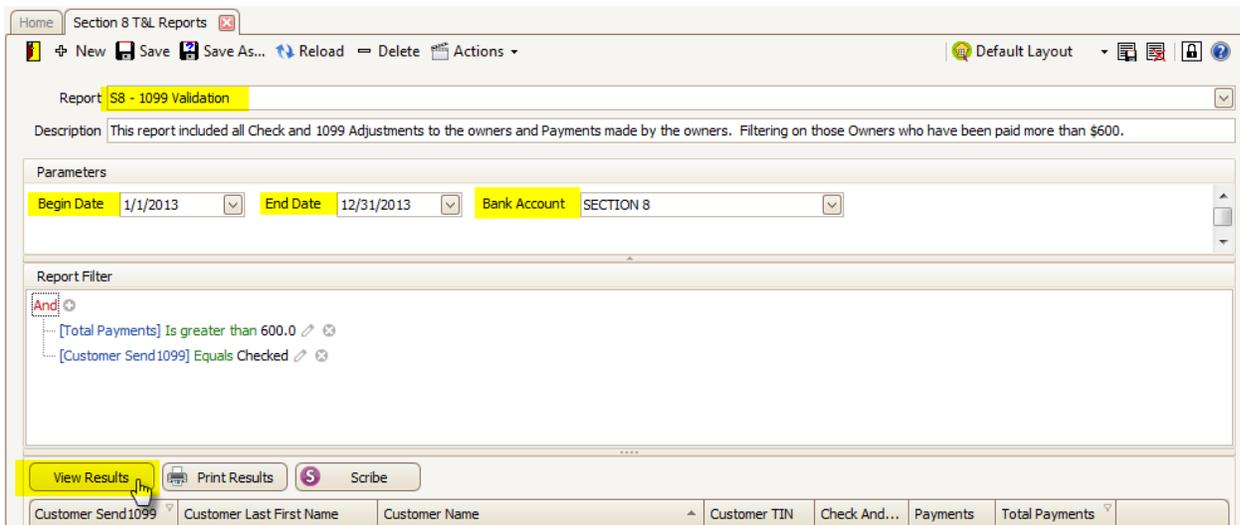
WinTen 2+ now offers a validation report to assist users in validating 1099s for Section 8. The S8 – 1099 Validation Report helps users validate 1099s by giving users the ability to search for duplicate, missing, or incorrect TINs/EINs.

1. To Access the S8 – 1099 Validation report, at the **Home** tab, type 'reports' in Search menu. Click on the **Reports** link under **Section 8 T&L**.



2. Type '1099' in the **Report** search menu and select the **S8 – 1099 Validation** report. Confirm that the **Begin** and **End** dates are correct. Select the **Bank Account** you wish to validate and then click **View Results**.

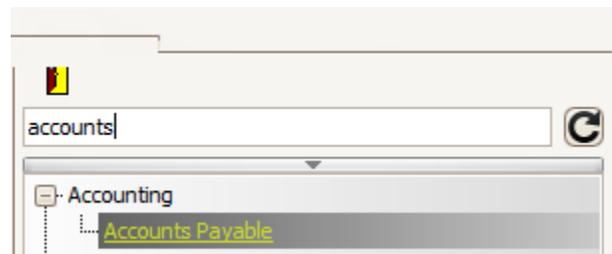
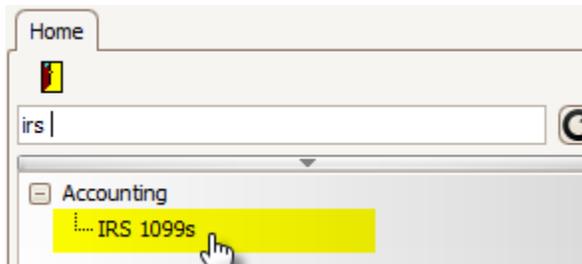
*NOTE: The S8 – 1099 Validation report includes all check and 1099 adjustments to the owners and payments made by the owners, and the default report filters on those owners who have been paid more than \$600.*



3. The results table appears. Users can view the total count and the amounts that correspond to the “Box 1” amount on the IRS Form 1099.

Customer Send 1099	Customer Last First Name	Customer Na	Customer TIN	Check And...	Payments	Total Payments
<input checked="" type="checkbox"/>	KNOTT, MICHELLE	KNOTT, MICH...	995-52-1165	10352.00	0.00	10352.00
<input checked="" type="checkbox"/>	LAKES AT STONE MOUNTAIN...	LAKES AT STONE MOUNTAIN AP...	94-5300262	3392.00	0.00	3392.00
<input checked="" type="checkbox"/>	LUKE PROPERTY MANAGEME...	LUKE PROPERTY MANAGEMENT, INC	93-5092868	724.00	0.00	724.00
<input checked="" type="checkbox"/>	WANG, YUNKANG,	WANG, YUNKANG	927-38-9156	7425.00	0.00	7425.00
<input checked="" type="checkbox"/>	RITAN PROPERTY GROUP INC,	RITAN PROPERTY GROUP INC,	91-3675417	13871.00	0.00	13871.00
<input checked="" type="checkbox"/>	RITAN PROPERTY GROUP INC,	RITAN PROPERTY GROUP INC	91-3675417	7167.00	0.00	7167.00
<input checked="" type="checkbox"/>	THE TRINBAGO GR...	UP LLC	89-6972119	8332.00	0.00	8332.00
<input checked="" type="checkbox"/>	PC BRYTON LLC,		86-6908003	16044.00	0.00	16044.00
<input checked="" type="checkbox"/>	COMPASS PROPER...	Y MANAGEMENT GRP LLC	86-6870474	2820.00	0.00	2820.00
<input checked="" type="checkbox"/>	KILKENNY HO...	LLC	86-6862793	3278.00	0.00	3278.00
678				SUM=6301...	SUM=0	SUM=6301502.9

4. Use this report to validate counts and totals for Section 8 by comparing it to the **Pre 1099** Report under the **IRS 1099s** link and the **Vendors 1099 Listing** report under the **Accounts Payable** link.



5. For more information on running these reports, see the [Preliminary Steps in Accounts Payable](#) and [Printing and Submitting 1099s](#) guides.

**Troubleshooting Guide for Balancing IRS 1099 Totals**

1. Section 8 Owner/1099 Totals does not agree with IRS 1099 Pre-1099 Report.
  - a. The S8 – 1099 Validation report will include owners with blank TINs/EINs. The Pre-1099 report will exclude owners with blank/invalid TIN/EINs. Run the S8 – 1099 Validation report, use the funnel to filter Blank to identify the owners with blank TIN/EINs. Make appropriate modifications as needed and gather the 1099s in the IRS 1099 module.
  - b. If the IRS 1099 Pre 1099 Report is marked to exclude owners < \$600.00, review Section 8 Owner/1099 report to see if there were any owners paid less than \$600.00.
  - c. Tenmast suggests that the Pre 1099 Report should not be filtered to exclude less than \$600.00 the first time so that it can be compared with the Section 8 Owner/1099 Report.
2. Ensure tax year is set to the current tax year you are processing for (Home tab > IRS 1099s > Setup > Transmitter button > Setup IRS 1099 Transmitter screen).
3. Ensure applicable bank accounts were used in Section 8 and Accounts Payable programs for the tax year (Home tab > IRS 1099s > Setup > Payer button > Browse Company screen > Maintain Company screen > Bank Account tab).